

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCRL-2022-C-0043
CAPTION: Structured Decision Making System Certification
PROPOSED CONTRACTOR: Evident Change
PROGRAM AGENCY: DC Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

DC Official Code § 2-354.04, 27 DCMR 1304 & 1702.

2. MINIMUM NEED:

The Child and Family Services Agency (CFSA) has an immediate need of the selected contractor, Evident Change, to provide a certification of the automated implementation of the copyrighted Evident Change Structured Decision Making® (SDM) suite of assessment tools in CFSA's CCWIS, as developed by Microsoft.

3. ESTIMATED REASONABLE PRICE:

\$140,000.00

4. FACTS THAT JUSTIFY SOLE SOURCE PROCUREMENT:

- (a) The proposed contractor, Evident Change owns the intellectual property rights of these products and is the sole distributor and operator of these products.
- (b) Structured Decision Making® (SDM) model is a suite of propriety assessment tools owed by Evident Change that promotes the safety and well-being for those most at risk - from children to the most vulnerable adults. The SDM® model combines research with best practices, offering workers a framework for consistent decision making and offering CFSA a way to target in-demand resources toward those who can benefit most.
- (c) In order to continue using the SDM® model in its new CCWIS system, CFSA must certify that implementation with Evident Change.

(d) The proposed contractor is very aware of the services to be provided, is available and is very capable of performing these services at CFSA.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Director, CFSA

Date

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Agency Chief Contracting Officer

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Agency Chief Contracting Officer

Date